

**PUTNAM COUNTY BOARD OF HEALTH
MEETING SUMMARY
SPECIAL MEETING
August 23, 2023**

A Special Meeting of the Putnam County Board of Health was held Wednesday, August 23, 2023, at the Putnam County Health Department Conference Room with the following members present: Ms. Mary Kay Verhoff, Mr. Joe Burkhart, Mr. Cory Unverferth. Present from the Putnam County Health District were: Health Commissioner and Director of Putnam County HomeCare and Hospice Kim Rieman; Business Supervisor Jennifer Karhoff; Therapy Supervisor, Stacy Alt and Home Health Care Coordinator, Christy Altstaetter.

The meeting was called to order at 4:33 PM by Joe Burkhart.

Putnam County HomeCare and Hospice

Ms. Rieman shared that she and Beth Dumont from McBee, held screening interviews for two candidates and an in person follow up interview with C. Trent Boop. Ms. Alt was present for the in person interview. Both interviews with Mr. Boop were favorable and a recommendation for hiring the candidate was brought to the Board of Health.

Mr. Unverferth made a motion to hire Mr. C. Trent Boop for the position of Director at an annual salary of \$111,500 pending favorable reference checks and a successful 6 month probationary period. Ms. Verhoff seconded the motion. Motion carried.

Mr. Unverferth made a motion to adjourn, seconded by Ms. Verhoff. Motion carried. The meeting adjourned at 4:47 PM.

Above are the notes of the meeting held on this date by the Health Commissioner of the Putnam County Health Department and they are not an exact transcription.



President



Secretary