

**PUTNAM COUNTY BOARD OF HEALTH
SPECIAL MEETING SUMMARY
November 19, 2020**

A special meeting of the Putnam County Board of Health was held Thursday, November 19, 2020, via Zoom with the following members present: Kyle Stechschulte, J. Stephen Sandy, MD, Mr. Mathew Herman and Mr. Joe Burkhart. Present from the Putnam County Health District were: Health Commissioner and Director of Putnam County HomeCare and Hospice Kim Rieman, Clinical Supervisor Kris Bellman and Therapy Supervisor Stacy Alt and Director of Environmental Health Brandi Schrader.

The meeting was called to order at 4:30 PM by Kyle Stechschulte.

Putnam County HomeCare and Hospice

Therapy Supervisor Stacy Alt reviewed the PRN Therapy proposals with the Board of Health. Mr. Stechschulte made a motion to enter into a contract with PT Services, seconded by Mr. Burkhart. Motion carried.

Putnam County Health Department

Ms. Rieman shared that PCHD employees use their own phones for business purposes and do not receive reimbursement for using their own devices. A policy was presented for the Board's approval. Dr. Sandy made a motion to approve the Policy for Cell Phone Stipend for PCHD Business, seconded by Mr. Herman. Motion carried.

Mr. Burkhart made motion to approve the creation of a new expenditure line item – E25 - COVID Response Equipment, seconded by Dr. Sandy. Motion carried.

Dr. Sandy made a motion to approve the following appropriations from Fund 63 Health – to E22 COVID Response Supplies - \$30,000, to E25 COVID Response Equipment - \$80,000, to E5 Contracts - \$3,000 and to E1 Salaries - \$100,000, seconded by Mr. Burkhart. Motion carried.

Mr. Stechschulte made a motion to adjourn, seconded by Mr. Herman. Motion carried. The meeting adjourned at 5:00 p.m.

Above are the notes of the meeting held on this date by the Health Commissioner of the Putnam County Health Department and they are not an exact transcription.



President



Secretary